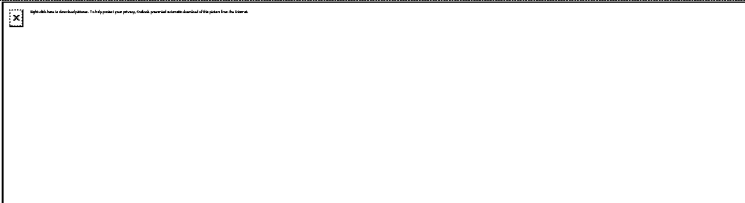



From: bounce-272887-8162884@listserv.state.ma.us on behalf of MassHR-CSCP <Masshr.Cscp@state.ma.us>
Sent: Friday, December 17, 2010 8:00 PM
To: Farak, Sonja (DPH)
Subject: 2011 Commonwealth Supervisor Certificate Program (Apply Now!)

	
	<h3>ELIGIBILITY</h3> <p>At the time of application, candidates must:</p> <ul style="list-style-type: none"> • Have at least twelve (12) months of full-time service with the Commonwealth • Be in an active status • Have completed at least one Performance Evaluation (e.g., EPRS or its equivalent) for another state employee in the last year (2010) in order to be eligible for the CSCP
<p>MassHR-CSCP is a 30-day, 3-credit program designed to help you develop the skills and knowledge you need to succeed in your current position and prepare you for future leadership roles. The program is designed to help you develop the skills and knowledge you need to succeed in your current position and prepare you for future leadership roles.</p> <h3>THE BENEFITS YOU CAN EXPECT</h3> <p>The CSCP is designed to help you develop the skills and knowledge you need to succeed in your current position and prepare you for future leadership roles. The program is designed to help you develop the skills and knowledge you need to succeed in your current position and prepare you for future leadership roles.</p> <h3>COURSE OF STUDY</h3> <p>The program is designed to help you develop the skills and knowledge you need to succeed in your current position and prepare you for future leadership roles. The program is designed to help you develop the skills and knowledge you need to succeed in your current position and prepare you for future leadership roles.</p> <ul style="list-style-type: none"> • Communication • Team Building • Strategic Planning • Leadership Skills • Financial Management • Human Resources Management • Project Management • Problem Solving • Decision Making • Time Management • Stress Management • Conflict Resolution • Negotiation • Public Speaking • Writing Skills • Research Skills • Critical Thinking • Analytical Skills • Problem Solving • Decision Making • Time Management • Stress Management • Conflict Resolution • Negotiation • Public Speaking • Writing Skills • Research Skills • Critical Thinking • Analytical Skills 	<h3>HOW TO APPLY</h3> <p>To be considered for the Commonwealth Supervisor Certificate Program, applicants must:</p> <ul style="list-style-type: none"> • Complete a CSCP application packet with all required signatures • Click links below to access CSCP Application and Checklist • Send the completed application packet by 3:00 PM Friday, January 21, 2011 to: • Commonwealth Supervisor Certificate Program, 1 Ashburton Place, Rm 301, Boston, MA 02108 <h3>NEED MORE INFORMATION</h3> <p>Questions? Contact us at MassHR-CSCP@MassMail.State.MA.US or call 617-878-9878.</p> <p>To join the MassHR-CSCP mailing list and receive email updates about the program send a blank email to join-hrd-masshrscplist@listserv.state.ma.us.</p> <p><i>The Commonwealth Management Certificate Program is a product of MassHR, an Executive Branch Interagency Human Resources collaboration.</i></p>